

LEGACY COLLEGE OF MINISTRY

2022 - 2023
Student Handbook



TABLE OF CONTENTS

A PLACE TO PURSUE GOD’S PURPOSE	4
ABOUT THIS HANDBOOK.....	5
ADMINISTRATION	6
OUR FOUNDER	7
DOCTRINAL STATEMENT	8
THE HOLY SCRIPTURES	8
THE ETERNAL GODHEAD.....	8
THE DEITY OF CHRIST	8
THE PERSONALITY OF SATAN	8
THE FALL OF MAN	8
THE PLAN OF REDEMPTION	8
SALVATION BY GRACE.....	8
SANCTIFICATION BY THE HOLY SPIRIT	9
THE BAPTISM OF THE HOLY SPIRIT	9
HEALING POWER	9
THE ETERNAL STATE OF MAN.....	9
THE SECOND COMING OF CHRIST	9
THE LOCAL CHURCH.....	9
WORLD MISSIONS.....	9
CIVIL GOVERNMENT	10
HUMAN SEXUALITY.....	10
DIVORCE AND REMARRIAGE.....	10
ABORTION.....	10
LAWSUITS BETWEEN BELIEVERS	10
GIVING	10
PHILOSOPHY OF CHRISTIAN EDUCATION.....	11
EXPECTED STUDENT OUTCOMES.....	11
AFFILIATION AND ACCREDITATION	13
DISCLOSURE POLICY	13
DISCLAIMER	13
NONDISCRIMINATION POLICY	14
FINANCIAL INFORMATION	15
TUITION	15
FEES	15
MISCELLANEOUS NEEDS	15
FINANCIAL CONSIDERATIONS.....	15
SPECIAL FINANCIAL ARRANGEMENTS.....	15
REFUND POLICY	15
ADMISSION CRITERIA.....	16
FOR DEGREE-SEEKING STUDENTS.....	16
FOR NON-DEGREE SEEKING STUDENTS, AUDITING	16
ADMISSION NOTIFICATION.....	16
DISCRIMINATION POLICY	16

APPLICATION PROCEDURES16
 REQUEST FOR HANDBOOKS AND APPLICATIONS..... 16
 PROCEDURES FOR ADMISSION 16

CLASSIFICATION OF STUDENTS17
 NON-DEGREE SEEKING STUDENTS (ND)..... 17
 CHRISTIAN MINISTRY STUDENTS (CM)..... 17
 ASSOCIATE STUDENTS (AS) 17
 BACHELOR STUDENTS (BA) 17
 GRADUATE STUDENTS (MA) 17
 FULL-TIME STUDENTS (FT) 17
 PART-TIME STUDENTS (PT) 17

REGISTRATION PROCEDURES17
 TO REGISTER 17
 LATE REGISTRATION 17
 ADDING OR DROPPING CLASSES..... 17
 CHANGE IN STATUS..... 18

ACADEMIC INFORMATION18
 GRADING SYSTEM 18
 ACADEMIC HONORS 18
 GRADE POINT INFORMATION 18
 GRADUATION PROVISIONS 18
 GRADE REPLACEMENT 18
 ABSENTEE POLICY 19
 TRANSFER CREDITS FROM OTHER INSTITUTIONS 19
 APPLIED LEADERSHIP ELECTIVES..... 19

GENERAL INFORMATION20
 ATTIRE..... 20
 HEALTH CONSIDERATIONS 20
 CHURCH ATTENDANCE 20
 OTHER ACADEMIC PURSUITS 20
 SHORT-TERM MISSIONS OPPORTUNITIES..... 20
 DATING/BIBLICAL COURTSHIP 20
 CLASSROOM LIFE 20
 STUDENT HONOR CODE..... 21

DISCIPLINE POLICIES AND PROCEDURES22
 DUE PROCESS..... 22
 STUDENT APPEAL PROCESS 22
 SUSPENSION PROVISIO 22
 EXPULSION PROVISIO 22
 REINSTATEMENT PROCEDURE 23

DEGREE INFORMATION24
 PROGRAMS OF STUDY 24
 CREDIT INFORMATION..... 24
 COURSE ABBREVIATIONS AND NUMBERS 24

DEGREE REQUIREMENTS25

COURSE DESCRIPTIONS26

APPLIED COURSEWORK	26
APPRENTICESHIP.....	26
BIBLICAL STUDIES.....	26
CHRISTIAN LIFE	27
HISTORY AND HUMANITIES	28
LANGUAGE AND WRITING SKILLS	29
MINISTRY	29
THEOLOGY AND DOCTRINE.....	31

Legacy College of Ministry

STUDENT HANDBOOK

Updated and Revised: 2022-2023 Edition

A PLACE TO PURSUE GOD'S PURPOSE

Legacy College of Ministry (LCM) is a ministry training institution created to help students discover their destiny and equip them to fulfill it. The school is designed to strengthen the student's spiritual foundation and prepare him or her for ministry through the study of God's Word and practical ministry experience.

LCM provides a unique combination of classroom training and ministry practicum. Our philosophy of experience-based teaching will open doors of learning that will enable the student to grasp biblical concepts and apply them through the power of the Holy Spirit. A church-centered Bible college is the perfect place to grow spiritually, develop a ministry call, or become more effective in your Christian walk.

If you believe you have a ministry call or are looking to be more effective in your home, church, school, job, or business, then you can count on LCM to provide the spiritual tools you need to achieve God's will for your life. If you desire to know God more intimately and are willing to give all of your life for Him, then LCM is the place for you.

LCM is ready to teach you, stretch you, and take you to places you have never been before with God! The time is now to pursue God's purpose for your life – the place is Legacy College of Ministry.

Marvin Barham, D. Min
Chancellor
Legacy College of Ministry

ABOUT THIS HANDBOOK

This handbook contains current information regarding admissions, degree requirements, fees, policies and course offerings at the time of printing; it does not constitute a contract. The policy of LCM is to give adequate, advance notice of any changes to permit time for adjustment. However, the administration reserves the right to modify, revoke, or add policies or procedures at any time. If a student drops or is dismissed from the college and later decides to return, he will enter under the guidelines of the current policies and procedures at the time he returns.

LCM offers on-campus, classroom courses at the Jubilee Church campus along with off-campus, self-paced studies through audiovisual education, online coursework, and directed study. Advanced placement is sometimes awarded through credits granted for ministry experience and courses taken at other institutions. LCM provides programs for Christian Ministry Certificates in addition to religious based Associate and Baccalaureate degrees. All degrees offered from LCM are ecclesiastical in nature and should be regarded as such.

You are invited to call or write with any questions or comments regarding LCM. Or, if you prefer, stop by our offices at Jubilee International Ministry Center for a personal appointment.

Address all correspondence to:

**Legacy College of Ministry
24014 Highway 365 N
Maumelle, AR 72113**

Information available Monday through Friday between 8:00 AM and 12:00 PM central time
(5 0 1) 4 7 6 - 1 3 3 3

Read and download all information on our website at:

www.legacycollegeofministry.org

ADMINISTRATION

DR MARVIN BARHAM, CHANCELLOR

Doctor of Ministry
Masters of Religious Education
Bachelor of Art, University of Arkansas at Little Rock
Fellow, Oxford Society of Scholars

DR WILLIAM TOLLESON, CURRICULUM ADVISOR

Bachelor of Chemistry and Biology
Doctorate of Chemistry and Biochemistry
Fellow, Department of Pathology, University South Carolina

DR DOUG WHEELER, PROVOST/PROFESSOR OF HEBREW

Doctorate of Theology
Doctorate of Philosophy
Masters of Art in Church Administration
BS from Texas Tech University
Scholar, Oxford Society of Scholars
Moreh Torah – Yeshivat Shuvu Yeshiva

DR CATHIE DORSCH, DEAN OF STUDENTS

Doctorate of Judeo-Christian Studies and Jewish Ethics
Masters in Biblical Studies & Christian Creative Writing
Bachelor in Biblical Studies
Certificate in Christian Ministry, Oral Roberts University

CATHY COPPOCK, REGISTRAR AND DIRECTOR OF DEVELOPMENT

Bachelor of Music Education

BOARD OF REGENTS

Dr. Marvin Barham
Dr. Len Ballenger
Tim Fox
Dr. Angela Fox
Dr. Doug Wheeler
Dr. Cathie Dorsch
Dr. William Tolleson
Dr. Claudia Tolleson
Cathy Coppock
Angie Barham
Joyce Wheeler

OUR FOUNDERS



Pastor Lindell Ballenger was born in the small rural town of Gateway, Arkansas in 1944 to a ministry family. He received Christ and his call to ministry in his early teen years pushing him forward as a third-generation minister in his family. He began ministry shortly after he married while intermittently working on his ministerial education throughout his life. He held a Bachelor of Biblical Studies, a Master of Biblical Studies, a Doctor of Theology, and a Doctor of Ministry.

In 1969, after some years travelling evangelistically with his wife, Pastor Ballenger built his first church in Springdale, Arkansas, Faith Assembly of God. The church grew and was blessed and still remains today. In 1976, Pastor Ballenger and his family moved to Tulsa, Oklahoma where he became the pastor of a church formerly known as Home Gardens Assembly of God, now Calvary Temple Assembly of God, and built it with a great team of people over the next several years. It grew into a thriving body of Christ in Northwest Tulsa. In June of 1984, Pastor Ballenger moved his family to Pensacola, Florida, where he became the pastor of First Assembly of God. After taking a strong stand as a Christian leader against challenging moral issues in his community, Pastor Ballenger was led by God to build a vibrant, new ministry in Pensacola. This church, now known as Jubilee International Ministries, has grown into a thriving ministry with influence around the world. Leading a church of blended cultures and nationalities was no easy task, but Pastor Ballenger took the challenge to break down cultural and religious walls to see a successful ministry which embraces diversity and worships together as family. The diversity doesn't end within the four walls of the local body, but extends into more than 70 nations around the world.



With a strong desire to train young leaders, Apostle Len Ballenger and his father Lindell Ballenger, founded two schools in Pensacola: Jubilee Christian Academy, a private Christian school reaching students from two years to High School; and Jubilee College International, a ministry-training college offering study programs on both undergraduate and graduate levels. Training and sending has become a regular part of Jubilee's history making its target two-fold: nations and generations. For his fifty-two-year ministry history, Pastor Ballenger has served as a great pastor, leader, mentor, chancellor, missionary, and friend to tens of thousands of people around the world.

Pastor Ballenger, and his entire family, have provided incredible pastoral leadership for this and future generations. Pastor Ballenger's highest passion was always God's presence and his highest priority was building the church. He constantly put emphasis on his love and fervor for the Holy Spirit. He would pray continually in the Spirit; he would teach and practice walking in the gifts of the Holy Spirit, and he would never approach any difficult situation or crisis without absolute faith in the ability of God.

Pastor Ballenger gave everything he had and laid down his life for whatever the Lord asked of him. Nothing was ever done half-heartedly but with complete dedication. He was vigilant, always striving for God's desire in everything. He lived his life with intense passion, giving his heart and soul to everything he did, which is why in 52 years of ministry, he was able to accomplish the work of several lifetimes. He is a spiritual father to countless sons and daughters leaving a lasting legacy that will continue until Jesus returns.

In 2021, the leadership of Jubilee Church and Jubilee College International prayerfully sought direction to expand and increase the Bible College's international influence to train pastors and local church leaders in communities around the world. Our desire is to continue the legacy of Jesus Christ that Pastor Ballenger laid his life down for. As a result, the name of the Bible College was changed to Legacy College of Ministry (LCM). The college has two main campuses in Jubilee Church in

Pensacola, Florida and Jubilee Church in Maumelle, Arkansas. The college now provides both on site courses, course intensives, and a vast number of online courses supporting theological degree programs of study.

DOCTRINAL STATEMENT

LEGACY COLLEGE OF MINISTRY TEACHES AND HOLDS TO THE FOLLOWING ARTICLES OF DOCTRINE

THE HOLY SCRIPTURES

We believe the Holy Scriptures of the Old and New Testaments to be the true, immutable, steadfast, authoritative, written Word of God; that they were written by men of old as they were moved upon and inspired by the Holy Spirit. These scriptures are inerrant, infallible and God-breathed, and therefore are the final authority for faith and life.

(2 Timothy 3:16-17, 2 Peter 1:20-21)

THE ETERNAL GODHEAD

We believe there is one true and living God eternally existent in three persons – Father, Son, and Holy Spirit; equal in every divine perfection, co-eternal in being, co-identical in nature, and possessing the same glorious attributes; all executing distinct but harmonious offices in the great work of redemption.

(Deuteronomy 6:4, Matthew 28:19, 2 Corinthians 13:14, John 14:10 and 26)

THE DEITY OF CHRIST

We believe in the deity of the Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death, in His bodily resurrection, in His ascension to the right hand of the Father, in His personal future return to this earth in power and glory.

(Isaiah 7:14 and 9:6, Luke 1:35, John 1:1-2, Acts 1:9-10, Ephesians 1:7, Philippians 2:5-8, Hebrews 9:24)

THE PERSONALITY OF SATAN

We believe that Satan is a literal being, the author of sin, and the ultimate cause of the Fall of Man; that he is the open and declared enemy of God and man; and, that he along with the angels from heaven that rebelled, shall be eternally punished in the Lake of Fire which was prepared for them.

(Job 1:6-7, Isaiah 14:12-17, Matthew 4:2-11 and 25:41, Revelation 20:10)

THE FALL OF MAN

We believe man was created in the image of God, before Whom he walked in holiness and purity; then, by voluntary disobedience and transgression, he fell to the depths of sin and iniquity. As a consequence, all mankind became sinners sold unto Satan; sinners by choice not coercion, alienated from God, shaped in iniquity and utterly void by nature of the holiness required by the law of God, inclined to evil, guilty without excuse, earning the condemnation of a just and Holy God, and, of himself, utterly unable to remedy his lost condition.

(Genesis 1:26-27, Romans 3:22-23 and 5:12 and 6:23, Ephesians 2:1-3 and 4:17-19)

THE PLAN OF REDEMPTION

We believe Christ, perfect and just, died for the unjust; freely and by divine appointment of the Father, vicariously taking the sinner's place, bearing his sins, receiving his condemnation, dying his death, fully paying his penalty, and signing with His life's blood the pardon of everyone that would believe upon Him; moreover, that our justification is made sure by his literal, physical resurrection from the dead.

(Acts 2:18-36, Romans 3:24-25, Ephesians 1:7, 1 Peter 1:3-5 and 2:24)

SALVATION BY GRACE

We believe the salvation of sinners is wholly by grace through repentance of sin and faith in the precious blood of Jesus; that we have no righteousness or goodness of our own wherewith to seek divine favor, and must come, throwing ourselves upon the unfailing mercy of God, pleading the merits and righteousness of Christ the Savior as a free gift of His love.

(John 1:12, Ephesians 1:7 and 2:8-10, 1 Peter 1:18-19)

SANCTIFICATION BY THE HOLY SPIRIT

We believe in the sanctifying power of the Holy Spirit, who convicts the world of sin, righteousness, and judgment; that by His indwelling, the Christian is enabled to live a holy life; and, that He enters the life of a believer at the point of salvation to regenerate, renew, edify, exhort, and bring comfort to Him.

(John 16:8-11, Romans 8:9, 2 Corinthians 3:6, Ephesians 1:13-14)

THE BAPTISM OF THE HOLY SPIRIT

We believe that the Baptism of the Holy Spirit is the in-filling of the promised Comforter, poured out to endue the believer with power from on high and thus enabling him for these purposes: to glorify and exalt the Lord Jesus, to give inspired utterance in known and unknown languages, to access supernatural gifts, to foster a life of prayer and holiness, and to be equipped for practical, effective, soul-winning. We believe that we live presently in the dispensation of the Holy Spirit and, therefore, all believers who ask may receive His Baptism after the same manner recorded in the Word.

(John 14:16-17, John 16:5-15, Acts 2:1-4, I Corinthians 12:9-12, I Corinthians 14:1-12)

HEALING POWER

We believe the redemptive work of Christ provides power for both spiritual and natural healing; that through the blood of the Lord Jesus, believers can obtain complete healing for their human body and mind as an answer to believing, faith-filled prayer.

(Isaiah 53:5, Matthew 10:8, Acts 14:9, James 5:16)

THE ETERNAL STATE OF MAN

1. We believe in the bodily resurrection of both the saved and the lost, the one to everlasting life in the presence of the Lord and the other to everlasting damnation in an eternal hell. **(Matthew 25:46, John 5:28-29 and 11:25-26, Revelation 20:5-13)**
2. We believe that the souls of the redeemed are, at death, absent from the body and present with the Lord, where in conscious bliss they await the first resurrection, when spirit, soul, and body are reunited to be glorified forever with the Lord. **(Luke 23:43, 2 Corinthians 5:8, Philippians 1:23 and 3:21, 1 Thessalonians 4:16-17, Revelation 20:4-6)**
3. We believe that the souls of unbelievers remain, at death, in conscious punishment and torment until the second resurrection, when with soul and body reunited they shall appear at the Great White Throne Judgment, and shall be cast into the Lake of Fire, not to be annihilated, but to suffer everlasting conscious punishment and torment. **(Matthew 25:41-46, Mark 9:43-48, Luke 16:19-26, 2 Thessalonians 1:7-9, Revelation 20:11-15)**

THE SECOND COMING OF CHRIST

We believe in the personal and imminent return of Christ, our blessed hope; that He will descend from Heaven in clouds of glory with the voice of the Archangel and with the trump of God; and that at this time, which no man knows beforehand, the dead in Christ shall arise; then the redeemed which are alive and remain shall be caught up together with them in the clouds to forever be with the Lord.

(Matthew 24:30-31, 1 Corinthians 15:23 and 51-53, 1 Thessalonians 4:13-18 and 5:1-11)

THE LOCAL CHURCH

We believe that the local church, which is the body and the espoused bride of Christ, is solely made up of born again persons; that its establishment and continuance is clearly taught and defined in the New Testament Scriptures. Local churches are designed by God to be autonomous and self-governing, built and structured with order and legislature, but free of any external authority or control.

(Acts 13:1-4 and 15:19-31, Romans 16:1, I Corinthians 3:9, 2 Corinthians 11:2, Ephesians 1:22-2 and 5:25-27, Titus 1:5-11, 1 Peter 5:1-4)

WORLD MISSIONS

We believe that God has given the church a Great Commission to proclaim the Gospel to all people so that every nation, tribe, ethnic group, and language group can have the opportunity to believe on the Lord Jesus Christ. As ambassadors of Christ, we must use any available means to carry the good news of salvation and the church to the world.

(Matthew 28:19-20, Mark 16:15, Luke 24:46-48, John 20:21, Acts 1:8, 2 Corinthians 5:20)

CIVIL GOVERNMENT

We believe that God has authored and ordained all authority consisting in three basic institutions: 1) The Home, 2) The Church, and 3) The State. Every person is subject to all of these authorities, but all (including the authorities themselves) are answerable to God and ultimately governed by His Word. God has given each of these institutions specific Biblical responsibilities and balanced those responsibilities with the understanding that no institution has the right to infringe upon the other. The home, the church, and the state are equal and sovereign in their respective Biblically assigned spheres of responsibility under God.

(Romans 13:1-7, Ephesians 5:22-24, Hebrews 13:17, 1 Peter 2:13-14)

HUMAN SEXUALITY

We believe God has commanded that no individual should engage in intimate sexual activity outside of marriage between a man and woman. We further believe that homosexual activity, lesbianism, bisexuality, bestiality, incest, fornication, adultery, and pornography are all sinful perversions of God's precious gift of sex, and that such practices directly sabotage the family, God's first institution for man.

(Genesis 2:24 and 19:5, Leviticus 18:1-30, Romans 1:26-29, 1 Corinthians 5:1 and 6:9, Hebrews 13:4)

DIVORCE AND REMARRIAGE

We believe that God hates divorce and intends marriage to last until one spouse is deceased. We hold that marriage is a covenant made before God and the breaking of that covenant is sin; and, that remarriage after divorce is regarded as adultery except for reasons of fornication, adultery, or sexual misconduct by one of the partners. **(Malachi 2:14-17, Matthew 19:3-12, Romans 7:1-3, I Timothy 3:2, Titus 1:6)**

ABORTION

We believe that human life begins at conception and that an unborn child is a living human being. Abortion constitutes the unjustified, unexcused, and unnatural disposal of human life and must be regarded as murder. We reject any teaching or counsel that sanctions abortions in the event of rape, incest, birth defects, gender selection, birth or population control, or mental instability of the mother. The advice of a medical doctor should be considered in the event that birth endangers a mother's life.

(Job 3:16, Psalm 51:5 and 139:14-16, Isaiah 44:24 and 49:1-5, Jeremiah 1:5 and 20:15-18, Luke 1:44)

LAWSUITS BETWEEN BELIEVERS

We believe that Scripture prohibits Christians from bringing civil lawsuits against other Christians or against the church to resolve personal disputes. We believe the church possesses all the resources necessary to resolve personal disputes between its members. We do believe, however, that a Christian may seek compensation for injuries from another Christian's insurance company as long as the claim is pursued without malice or slander.

(1 Corinthians 6:1-8, Ephesians 4:31-32)

GIVING

We believe that every Christian, as a steward of the portion of God's wealth entrusted to him, is obligated by Scripture to support his local church financially. We believe that God has established the tithe as a basis for giving, but that every Christian should also give other offerings sacrificially and cheerfully to the support of the church, the relief of those in need, and the spread of the gospel message. We believe that a Christian relinquishes all rights to direct the use of the tithe or offering once the gift has been made.

(Genesis 14:20, Proverbs 3:9-10, Malachi 3:8-12, Acts 4:34-37, I Corinthians 16:2, Galatians 6:6, Ephesians 4:28, I Timothy 5:17-18, I John 3:17)

This Doctrinal Statement does not exhaust the extent of our faith. The Holy Bible itself is the sole and final source of all that we believe. We do believe, however, that the foregoing Statement of Faith accurately represents the teaching of the Bible, and therefore, is binding upon all members and students.

PHILOSOPHY OF CHRISTIAN EDUCATION

Legacy College of Ministry (LCM) is firmly committed to fulfilling the mission of Jubilee International Ministries. The foundations of our mission and philosophy are fixed on the infallible and uncompromising Word of God, which is the final authority for all decisions. As we educate, we strive for excellence in the development of Christ-like character and performance by molding hearts and minds according to the living Word of God.

LCM is distinctly Christian in community, curriculum, character, and conviction. We aspire to reflect God's nature and further His kingdom by loving and serving our students and their families who stem from diverse economic and cultural backgrounds and possess a wide range of skills and abilities.

LCM functions in a Spirit-filled atmosphere with vibrant worship, operational spiritual gifts, passionate evangelism, identity development and a focused, active effort to heal personal, family and generational wounds and hurts.

We believe, teach and practice the following core values:

- Discipleship to reproduce Christ-like character
- Godly relationships with authority, family, and peers
- Servant-based leadership
- A global vision that every nation should and will serve God
- A life-long love of learning

EXPECTED STUDENT OUTCOMES

1. The goal of all instruction is to know and reveal God. All knowledge is given to know and understand the ways of God. Therefore, in the process of learning, students shall come to know God, love God, and understand that He is the source of all knowledge.
2. Every student shall develop and maintain an intimate relationship with God which produces purity of heart, a clear conscience, and sincerity of faith (1 Timothy 1:5).
3. The imperishable, unchangeable, inerrant Word of God is foundational to all instruction and more than adequately equips students in mind, soul and body to affect change in their lives, their families, and their world. Therefore, each student shall develop a deep knowledge and understanding of the Word of God.
4. Education is not merely increasing knowledge and information. Education, or the educational process, is not an end in itself; it is a means to the end, which is an intimate relationship with God. The purpose of biblical education is to promote the worship of Him who is the Creator of all things. Therefore, all students shall become passionate worshippers of God.
5. Each student shall know that true identity, destiny and legacy are defined by a relationship with Christ. Therefore, each student will develop and maintain a lifestyle that is both a continuous pursuit and a constant discovering of who and what Christ has called them to be.
6. Each student shall be Christ-like in character, integrity, and attitude and shall display Christ-likeness as dedicated family members, productive citizens, and valuable leaders in their work, in their churches, and in their communities. They shall embrace and practice justice, mercy and peacemaking in their daily lives.
7. Students shall be well-able to defend the Christian faith in thought, word, and deed.
8. Students shall develop, possess, and nurture a God-given creativity that allows them to be culturally relevant and actively engaged in their world.

9. No matter what path they ultimately choose, graduates shall have a solid foundation upon which to build a life and ministry of service, full of the Spirit of God. They shall understand, value, and engage in appropriate social and civic activities.
10. Students shall be living, breathing witnesses to the quality of biblical education and to the enduring value of living life as a committed Christian.
11. Students shall be well-prepared in all academic disciplines and skilled in reading, writing, speaking, listening, and critical thinking.
12. Students shall have a knowledge, understanding, respect of people, events, and movements in history and culture. Each student should have a critical appreciation of the languages and cultures of other peoples, dispelling prejudice, promoting unity, encouraging hospitality, and promoting an open/honest exchange of ideas.
13. Each student shall develop an appreciation for the bible and for expressions of worship through literature and the arts. Students shall also understand how to express and shape their beliefs and values.
14. Students shall know how to utilize and steward resources to find, analyze, and evaluate information. Each student shall become a life-long learner to develop the skills to question, solve problems and make wise decisions.
15. Students shall understand that diligent study and hard work have are important virtues and are necessary for success.

AFFILIATION AND ACCREDITATION

Legacy College of Ministry (LCM) is authorized by the Commission for Independent Education to operate under Section 1005.06(1)(f), Florida Statutes pursuant to religious institutions. Additionally, Legacy College of Ministry has received a Letter of Exemption from Certification issued by the Arkansas Department of Higher Education to offer church-related training courses and degrees. Legacy College of Ministry is exempt from certification under the rules and regulations implemented under Arkansas Code Annotated §6-61-301. As such, LCM is authorized to grant the degrees it awards. LCM is fully an accredited theological educational school through the Accrediting Commission International (ACI). Accrediting Commission International is an international accrediting commission which holds as its primary objective the encouragement and maintenance of sound scholarship and the highest academic achievement in the areas of private education. Quality education is the goal at all times. Its purpose is the preparation of quality education in private schools, colleges, and theological seminaries. It is a non-governmental body and makes no claim to be connected with the government. <https://www.accreditnow.com/>.

LCM currently operates as an independent, ecclesiastical, training program in affiliation with the a variety of ministerial and academic organizations. Although most accrediting bodies for bible schools are not recognized by the U.S. Department of Education, many still see accreditation as an important part of choosing an institution of higher learning.

Accreditation is primarily designed to:

1. assure that an institution has met established standards of excellence
2. assist prospective students in identifying reputable institutions which offer degree programs that will meet their needs and goals
3. allow institutions to evaluate the acceptability of transfer credits into their own curricula or programs

Students should realistically consider the meaning and value of accreditation as it may apply to their needs. Students should know if accreditation is important and significant in reaching their educational goals. If accreditation is valuable to a student, he or she should thoroughly research the accrediting body that covers the institution to ensure the accrediting body is a reputable organization itself. If the U.S. Department of Education does not recognize an accredited institution, a student may face some of the same limitations that they would face with a non-accredited institution.

DISCLOSURE POLICY

Credits and degrees earned from independent colleges in the State of Arkansas, which are authorized by the State Board of Independent Colleges and Universities, do not automatically qualify the holder for teaching certification nor do they qualify them to participate in professional licensing examinations. Any person interested in obtaining a teaching certificate or practicing a regulated profession should contact the appropriate regulatory agency in the field of his/her interest.

DISCLAIMER

Transferability of credits earned at Legacy College of Ministry and student transfer to another institution occurs solely at the discretion of the receiving institution. No guarantee is implied or promised for transferal to any government school.

NONDISCRIMINATION POLICY STATEMENT

Every Legacy College of Ministry staff member, faculty member, and student has the right to work and study in an environment free from discrimination and harassment and should be treated with dignity and respect. Legacy College of Ministry complies with federal and state non-discrimination laws and is an equal opportunity institution. Legacy College of Ministry admits students of any race, color, nationality, and ethnic origin to all of the rights, privileges, programs, and activities generally accorded or made available to students at the college.

Legacy College of Ministry does not discriminate on the basis of race, color, nationality, and ethnic origin in administration of its educational policies, admission policies, scholarship and loan programs, or any other school-administered program.

Legacy College of Ministry does reserve the right to uphold student educational and behavioral standards and employment requirements and standards based upon religious considerations consistent with its role and mission.

Legacy College of Ministry does uphold a policy against discrimination and harassment. Any individual whose conduct violates this policy will be subject to disciplinary actions up to and including termination for the faculty and staff and expulsion for students.

Each student applying for acceptance into the certificate/degree programs of Legacy College of Ministry must sign the Nondiscriminatory Statement and return it to the admissions office with the application. The application process will not be completed without this signed form.

FINANCIAL INFORMATION

TUITION

Tuition per credit hour \$100.00 per credit hour

FEES

*Application Fee	\$ 25.00 (one time)
Registration Fee	\$ 10.00 (each term)
**Late Registration Fee	\$ 20.00 (each term)
Late Payment Fee	\$ 5.00 (each week late)
Auditing Fee (for non-degree seeking students)	\$ 70.00 (per course)
Book and Materials Fee	varies per course
Graduation Fee: Christian Ministry Certificate	\$ 25.00
Graduation Fee: Associate Level	\$ 25.00
Graduation Fee: Bachelor Level	\$ 100.00
Graduation Fee: Masters Level	\$ 100.00
Cap and gown	varies per year

* Application Fee includes the first term's Registration Fee when a student is accepted into the college.

**Late Registration Fee applies if registering after the first day of class.

MISCELLANEOUS NEEDS

Bible – New King James Version or English Standard Version Preferred

Bible Dictionary

Comprehensive Bible Concordance

Standard English Dictionary

FINANCIAL CONSIDERATIONS

All tuition and fees are due in advance one week prior to the beginning of each term, but no later than the first day of class unless other financial arrangements are made through admissions.

* Tuition includes all materials necessary to complete the course. [Detail in section 11]

SPECIAL FINANCIAL ARRANGEMENTS

Financial assistance is limited at this time. However, special financial arrangements such as monthly payment plans are available and may be applied for through the admissions office.

At this time, state grants, veteran's benefits and other federal aid are not available through LCM. However, efforts are being made to provide these opportunities in the future. Disability assistance through the Department of Labor and Rehabilitation Services is available.

REFUND POLICY

Students may apply for withdrawal from LCM at any time during the term. However, those who withdraw will receive refunds on tuition according to the following schedule with no exception. Fees and other expenses are non-refundable. Withdrawal must be done in writing through the admissions office.

The following schedule is based on the week classes begin. Percentage shown is the amount of tuition refundable:

To the end of the second week.	80%
To the end of the fourth week.	50%

No refunds will be made after the fourth week of a given term.

ADMISSION CRITERIA

FOR DEGREE-SEEKING STUDENTS

- Must be born again and living a clean, committed, moral life
- High school diploma or equivalent (or in an approved dual enrollment program)
- Completed application with biographical essay and all additional forms. Picture optional. (all forms are included in back of handbook with application)
- All necessary transcripts and school records
- Pastoral recommendation
- Interview with the dean or designated advisor
- Parental approval for applicants below age 18

FOR NON-DEGREE SEEKING STUDENTS, AUDITING

- Must be born again and living a clean, committed, moral life
- Completed “audit” application
- Parental approval for applicants below age 18
- Degree-seeking students will be given priority over auditing students in limited seating situations.

ADMISSION NOTIFICATION

Official acceptance cannot be granted until all necessary information has been received. When all requested information has been received and approved, official notification of acceptance will be issued to the student in writing.

DISCRIMINATION POLICY

No one will be discriminated against or denied the benefits of any program or activity because of his or her race, color, ethnic origin, or marital status.

APPLICATION PROCEDURES

REQUEST FOR HANDBOOKS AND APPLICATIONS

See us online at www.legacycollegeofministry.org or send information card or letter of request to:

LEGACY COLLEGE OF MINISTRY
ATTN: ADMISSIONS
24014 HIGHWAY 365 N
MAUMELLE, AR 72113

PROCEDURES FOR ADMISSION

1. Complete all application forms in full (available online) and submit with all supporting documentation by mail, fax, or online at least two weeks prior to enrollment
2. Attach a current wallet size “head and shoulders” photograph or submit one by email attachment in .jpg format (optional)
3. Write a brief autobiographical essay describing your Christian experience, other significant experiences which have influenced you, and why you desire to attend LCM
4. Submit a pastoral recommendation, completed by a member of the pastoral staff of your local church
5. Complete a medical health form (available online)
6. Read and sign the LCM honor code (available online)
7. Request official transcripts from your high school or include a photocopy of your graduation certificate, GED certificate, or equivalent.

8. Request official transcripts from any other educational institution attended and have them sent to our office.
9. Complete an interview with the college dean or designated advisor.

CLASSIFICATION OF STUDENTS

NON-DEGREE SEEKING STUDENTS (ND)

Those students taking classes on a full-time or part-time base for the intention of obtaining a good knowledge base, but not seeking a degree or certification.

CHRISTIAN MINISTRY STUDENTS (CM)

Those students working on a specified program of study of one year or more and no less than 30 credit hours with the intent of pursuing a ministry license and/or ordination certification. This program typically requires a ministry practicum of one year and a paper of no less than 1000 words on an assigned topic.

ASSOCIATE STUDENTS (AS)

Those students working on a specified program of study of two years or more and no less than 60 credit hours to be used as undergraduate certification or to use toward a higher level of study.

BACHELOR STUDENTS (BA)

Those students working on a specified program of study of three years or more and no less than 120 credit hours to be used as undergraduate certification or to use toward a higher level of study.

GRADUATE STUDENTS (MA)

Those students working on a specified program of study of two years or more and no less than 48 credit hours beyond the undergraduate level to be used as graduate certification or to use toward a higher level of study.

FULL-TIME STUDENTS (FT)

Those completing no less than 12 college hours in a given term.

PART-TIME STUDENTS (PT)

Those completing less than 12 college hours in a given term.

REGISTRATION PROCEDURES

TO REGISTER

1. Make appointment with admissions officer or dean during registration hours no later than one week before classes begins
2. Set up tentative class schedule according to the program of study, course availability, and time
3. Set up payment plan through financial advisor, registration table, or financial office (if applicable)
4. Take completed registration form to the registrar for schedule confirmation, fee payment, and receipt
5. All students should attend the opening session at the beginning of each term

LATE REGISTRATION

Students failing to register during scheduled registration times will have to pay a late registration fee of \$20.00. No student should expect to register after the end of the first week of any term.

ADDING OR DROPPING CLASSES

Students who wish to add or drop a class must do so in writing at the registrar's office. Additions or schedule changes will be limited to the first two weeks of classes. Withdrawals may be requested through the eighth week of classes with a grade mark of WP* or WF*. After the eighth week, any withdrawal will result in an incomplete grade for the term.

CHANGE IN STATUS

Those students desiring to make a change in program of study, degree, or status as a full-time or part-time student must do so in writing at the registrar's office.

*See Academic Information: Grading System

ACADEMIC INFORMATION

GRADING SYSTEM

Most courses are graded by a combination of a mid-term exam, a final exam, and any reading work, projects, or papers. The grading scale used by LCM is the standard four-point scale used by colleges and universities nationwide:

GRADE	GPA	PERCENT
A	4.0	90 - 100
B	3.0	80 - 89
C	2.0	70 - 79
D	1.0	60 - 69
F	0.0	< 59

F	Failure: Any grade issued below 60%	I	Incomplete
WP	Withdraw with a passing grade	NC	Non-Credit
WF	Withdraw with a failing grade		

ACADEMIC HONORS

Special honors and achievements by outstanding students will be recognized at graduation. Academic honors will be awarded as follows:

HIGHEST HONORS	3.90 - 4.00 cumulative GPA
HIGH HONORS	3.75 - 3.89 cumulative GPA
HONORS	3.50 - 3.74 cumulative GPA

GRADE POINT INFORMATION

A minimum grade point average of 2.0 must be maintained at all times. Students who fail to do so will be placed on academic probation for one term. A conference will be held with the student and a member of the LCM administration to help the student construct a plan to improve his or her work. Other conferences may be held throughout the term as necessary to help the student succeed. Students will be removed from academic probation when their grade point average returns to 2.0 or better.

In the event that a student does not cooperate with his or her improvement plan or continues to receive unsatisfactory grades, the student will become liable for possible suspension or dismissal from school. If a student is dismissed for academic reasons, he or she may request re-admission in writing as early as the next academic term. An academic team will meet to approve or disapprove the request according to the circumstances involved. If a student is dismissed for academic reasons, no refunds will be permitted.

GRADUATION PROVISIONS

A grade point score of at least 2.0 will be required for successful completion of each course for credit in the student's field of study. All elective courses require a grade point score of no less than 1.0. Any course scoring below these basic requirements will not count towards graduation credit, but may be taken over for grade replacement.

GRADE REPLACEMENT

Students wishing to re-take a particular course to achieve a higher grade or obtain a better grasp of the information may do so. After a course is repeated, the highest grade will replace the lowest grade for that course on the final record. Courses may only be repeated one time for grade replacement.

Students who are unable to complete a course for reasons beyond their control, may request a withdrawal or incomplete for the course. In the case of an incomplete, one additional term is allowed to complete course assignments or tests for that course. The student will receive his or her proper grade to replace the “incomplete” after coursework is complete. In the case of withdrawal, the course must be re-taken in order to replace the grade.

ABSENTEE POLICY

Christian stewardship demands that believers make full use of their time, money, and opportunities. Students must be in their seats at the beginning of each class, ready to learn. A student is absent when he or she misses more than half of a particular class. More than two (2) absences in any class, each term, may result in dismissal from the class. Class time missed may be made up at the discretion of the Professor.

TRANSFER CREDITS FROM OTHER INSTITUTIONS

All hours attempted (regardless of year) which are recorded on an official transcript from an authorized or accredited college or university will be used:

1. To determine admission status at LCM
2. To determine the applicability of transferred courses to a degree plan with LCM
 - a. A minimum grade of “C,” or 2.0 grade points, is required for transfer credit applicable to LCM coursework.
 - b. For credits or specific “life experience” work to be accepted for transfer, the coursework or curriculum must be congruent to the same or similar course in the LCM curriculum. As a rule, the congruent coursework must be offered on the same or similar academic level as well.
 - c. In general, “D” grades are unacceptable for transfer credit.
3. To calculate the GPA in the major or program at LCM

APPLIED LEADERSHIP ELECTIVES

Applied Leadership credits are given based on supervised involvement in a ministry of the local church or similar ministry. Students at LCM must be committed and involved in the life of their local church. In addition, degree-seeking students at LCM are required to complete two Applied Leadership elective courses per year in addition to their other studies. During registration, the student will select an approved area of Applied Leadership for that term. Areas of Applied Leadership service will be chosen from a list similar to the following:

Media Team Ministry	Nursing Home/Convalescent Ministry
Benevolence Ministry	Office/Administration
Children’s Ministry	Usher/Greeter/Altar Worker Ministry
Evangelism/Outreach	Visitation and Integration
Hospitality	Worship Ministry/Choir
Jail and Prison Ministry	Youth Ministry
Associated Academies	Dance Team Ministry
Church Planting	Other (as approved by advisor)

Students must complete one interview with the leader of their assigned department during the term. Students must then use the information from the interview, their experience, and at least three other sources of research to complete an 8–10 page research paper on that ministry and its benefit in the local church. This paper will be turned in to the admissions office to be graded and kept in the student’s file until graduation. Credit will be given based on completion of hours, review from the ministry supervisor, and the completed research paper.

Students who attend another local church in the Central Arkansas area may complete their service elective in their home church. A written verification from a supervisor in that church that the service elective was successfully completed should be turned in to the dean’s office at the end of the term along with their research paper.

In general, 4 credits will be awarded for completion of each Applied Leadership project. These credits will appear on the student’s transcript and papers will be combined to produce a thesis on the ministries of the local church as a representation of the student’s work over the duration of his or her enrollment at LCM.

GENERAL INFORMATION

ATTIRE

The Bible teaches modesty in the area of personal appearance. Therefore, we reserve the right to discuss with any student dress that appears immodest. Casual dress is permitted. We realize many students may be coming to class directly from work, therefore work attire or uniforms are also acceptable. The Dean of Students reserves the right to decide appropriate dress.

HEALTH CONSIDERATIONS

Proper rest and nutrition is essential to success as a student and in life in general. Moderation should be exercised in study hours, work hours, and eating habits. Seven to eight hours of rest per night is recommended. Also, health precautions such as low-fat, well-balanced meals, essential vitamin supplements, regular exercise, and avoidance of artificial foods and preservatives are encouraged.

CHURCH ATTENDANCE

Legacy College of Ministries Students should make effort to attend all regularly scheduled church services at Jubilee Church as well as special meetings, conferences, revivals, and events. Although no formal attendance records will be kept, local church meetings are essential to your educational and spiritual development.

Students coming from other churches in the Central Arkansas area are excused from the above if they are actively participating in the life of their own church. Church attendance is a part of the service elective evaluation for those seeking a degree. A report/evaluation will be required from the senior Pastor.

OTHER ACADEMIC PURSUITS

Most mornings, early afternoons, and late evenings are available for study, work, or academic continuation at one of the area's local colleges. We encourage students to pursue minimum part time work or study during their days. Dual enrollment with other colleges and universities is acceptable with approval from advisor and a 3.00 or better cumulative GPA

SHORT-TERM MISSIONS OPPORTUNITIES

Students who are interested in serving the Lord through short-term missions outreaches during the summer or school breaks should contact a with Legacy college of ministry or other approved missions organization. Short term mission outreaches are one option for Church Ministry Students who are fulfilling their internship credits. All students are strongly encouraged to participate in at least one short-term missions trip during their college experience.

DATING/BIBLICAL COURTSHIP

In obedience to the scriptures, students must endeavor to keep themselves pure for the spouse that God has for them. Therefore, relationships between men and women should be looked upon as both meaningful and fragile. Because of our desire to create godly relationships and families, indiscriminate dating is not permissible at LCM.

Against the backdrop of biblical relationships, young men and women must learn to relate as brothers and sisters in genuine friendship. Any dating relationship should then be entered into with the view of courtship, and possibly marriage, in mind.

The LCM staff and administration would welcome the opportunity to lend guidance in the area of Biblical Courtship opposed to cultural dating. Parental and pastoral counsel in any serious relationship is strongly recommended.

CLASSROOM LIFE

1. Food or drink is occasionally permitted in classrooms, lobby, and fellowship areas, but are not permitted in the sanctuary area. Water fountains are available as well as vending in the fellowship area for "between-class" refreshment.
2. Students are allowed ten-minute breaks between classes. Use them for relaxation, telephone calls, and fellowship. Your cooperation in keeping the halls and LCM areas clean is important.
3. Students should be quiet and attentive during all classes in respect to those around them.
4. Students should be active participants in all discussions or activities during a course. Participation makes learning a joy for everyone.

5. Any form of cheating or plagiarism will not be tolerated and will result in disciplinary action, which is normally expulsion for the remainder of the term with a failing grade for all course work.

STUDENT HONOR CODE

At Legacy College of ministry every individual is expected to make a commitment to himself, to the school, and most importantly, to Jesus Christ. That commitment is often expressed through a personal code of honor, a tangible proof of an intangible pledge.

The Honor Code is the central criterion of conduct for all who are a part of the LCM community. It is a concept of personal honor based on the principles of integrity, common sense, reverence for God, esteem for man, and respect for social and spiritual laws.

In accepting and following the Honor Code, the student accepts responsibility and discipline, which enhances his or her moral and spiritual growth. Such qualities should be an inherent part of the ethical code held by an educated individual. In addition, students are able to protect and preserve their own reputation, as well as that of their family at LCM. All students will be required to sign a statement similar to the following:

STUDENT HONOR CODE

1. As a student of LCM, I will apply myself to my intellectual pursuits and use the full powers of my mind for the glory of God. Recognizing Christ as the Author and Finisher of my faith, and the Word as the absolute standard for all wisdom and knowledge, I aim to develop myself accordingly, knowing that as I seek His Kingdom and righteousness, all these things will be added.
2. I will endeavor to submit to the will of God for my life and to demonstrate Christ-like character through daily prayer, the consistent study of God's Word and through faithful group worship at school and Church.
3. I will diligently apply myself to my studies and endeavor to develop the full powers of my mind in Christ.
4. I will practice good health habits and regularly participate in wholesome physical activities.
5. I will yield my personality to the healing power of the Holy Spirit.
6. I will endeavor to faithfully give heed to the call of God in my life and develop the gifts and abilities God has given me.
7. I will seek to share the love of Christ through my personal witness and specific ministry, according to the requirements of Christian service, on a regular basis.
8. I will faithfully attend to my financial obligations to LCM recognizing I cannot graduate until they are fulfilled.
9. I will cultivate good relationships socially with others and seek to love others as I love myself, I will not lie, steal, curse or be a talebearer.
10. I will keep my total being under subjection from all immoral and illegal acts and habits, whether on or off LCM property. I will not engage in other behavior that is contrary to the rules and regulations listed in the Student Handbook.
11. I will attempt to make every effort to be prompt to classes, Sunday and Mid-week worship, and all appointments.

I will submit myself to the leadership of Legacy College of Ministry and/or any rules, policies or procedures that may be adopted or changed from time to time. I understand that Legacy College of Ministry is a private school and I therefore have no vested rights in the governing of the school. I accept my attendance at LCM as a PRIVILEGE and NOT a right. I understand the school reserves the right to require the withdrawal of a student at any time if in the judgment of the Director of LCM or of the Administration team, such action is deemed necessary to safeguard LCM's ideals of scholarship or its spiritual and moral atmosphere as a Christian college. I determine to give my best and prayerfully support LCM and its vision of providing quality biblical education and intimate relationships with God and man.

DISCIPLINE POLICIES AND PROCEDURES

Every student is expected to manifest an attitude of teachability and cooperation. We are confident, through counsel and encouragement, that we can help each person to mature into the Christian leader God has called him or her to be. However, there may be instances when one's conduct or attitude requires disciplinary measures. In some cases, suspension or immediate dismissal may result. Each case will be handled on an individual basis with the goal of repentance and restoration.

Basis for disciplinary philosophy and policy comes from the following scriptures:

Matthew 18:15-20
Romans 13:16-17
I Corinthians 5
Hebrews 12

DUE PROCESS

1. The student receives a verbal or written warning about violation, and is instructed as to the corrective course of action.
2. Failure to make a correction in the violation results in a mandatory suspension of no more than two weeks. During suspension no make-up work is accepted and no class tapes will be made available. Students will receive a failing grade on any class assignments or tests during this period.
3. After suspension, student meets with advisor or director and receives written permission to return to class. At the discretion of the individual instructor, the student may have opportunities to make-up essential class work that was missed.
4. A student showing no change in behavior during or after returning from suspension is candidate for expulsion. If expelled, a student may appeal in writing to the administration or to the College Board within one week from date of expulsion.

STUDENT APPEAL PROCESS

Students who believe they have been put on probation, suspended, or expelled unfairly may make appeals by submitting grievance in writing to registrar and setting an appointment with dean, director or administrative team to voice the situation.

After every effort is made in the appeal process, should a situation still not be resolved, the matter may be taken before the church eldership and pastor. The decision of the elders is final and there is no further appeal.

SUSPENSION PROVISIO

Infraction of any one of the following is grounds for immediate suspension without the use of due process.

1. Excessive absence or tardiness
2. Financial Responsibilities
3. Giving false information
4. Insubordination with willing disregard for instructor or administrator
5. Insubordination with willing disregard for pastoral staff or church leadership
6. Failure to follow policies as outlined in the Student Handbook

EXPULSION PROVISIO

Infraction of any one of the following is grounds for immediate dismissal from school without the use of due process.

1. Involvement in any illegal activity
2. Cheating or plagiarism
3. Vandalism or careless destruction of LCM or any other Jubilee property
4. Consumption or sale of intoxicating beverages or illegal drugs
5. Unauthorized possession of firearms or other weapons
6. Involvement in illicit or perverted sexual practices

REINSTATEMENT PROCEDURE

LCM disciplinary policies relating to dismissal and reinstatement are based on our desire to pursue Christ, see individuals restored and be a testimony to the world. With this in mind, each individual will be ministered to personally and not by a set of blanket rules. The following are three areas in which a student, who has been dismissed, may be reinstated.

DISMISSAL FOR MORAL FAILURE: The length of time and procedure by which a student may be reinstated is determined by the circumstances and violation. The student must spend time under pastoral care, exhibit genuine repentance, and show evidence of restoration.

DISMISSAL FOR FINANCIAL IRRESPONSIBILITY: In order to be reinstated, all past debts to LCM, LCM residential housing program, Jubilee Church, and JCA must be resolved. Financial ability and responsibility must be demonstrated before a student can be reinstated.

DISMISSAL FOR ACADEMIC FAILURE: In order to be reinstated, the student must be willing to work with administrators and instructors to raise test and course grades. The student also must remain teachable and submissive regarding all biblical and ministerial subject matters.

DEGREE INFORMATION

LCM currently offers degree programs in the following areas. Each degree is ecclesiastical in nature and should be applied as such. Degrees will be awarded when all degree plan requirements are met and all program fees are paid in full. Degrees will be received in the mail or at the annual graduation.

PROGRAMS OF STUDY –

If a student attains all coursework through a progressive completion of the LCM degree programs, the following credit hours will apply.

Christian Ministry Certificate – [1 year and a minimum of 30 completed semester hours]

Associate of Practical Theology – [2 years and a minimum of 60 completed semester hours]

Bachelor of Ministry – [Completion of the total 120 semester hour program]

Masters of Religious Education – [An additional 48 credit hours after having completed a Bachelor of Ministry]

Doctorate of Ministry – [An additional 48 credit hours having completed the Masters of Religious Education]

If a transfer student is lacking in previous Bible-based coursework from an accredited Bible school, additional credits may be required. For example, a student seeking a doctorate who does not already have a Bachelor or Master's from LCM or another accredited Bible school may be required to complete additional coursework to round out his or her education.

CREDIT INFORMATION

There are several ways to earn credit toward a degree at LCM. Students will be evaluated as to how much credit they can be awarded

1. TRANSFER CREDIT

LCM will accept in transfer certain completed courses passed at reputable, authorized, or accredited institutions. These courses will be evaluated and recorded on the official transcript. When possible, they may also be applied to courses required for a specific degree.

2. PRIOR LEARNING CREDIT

LCM may award credit for certain applicable seminars and workshops.

3. PROFICIENCY CREDIT

If a student feels he already possesses a particular proficiency in a required course, he may request a "Proficiency Test" for that particular course. Upon passing the test and submits the appropriate fees, the grade will be recorded on his permanent transcript. In certain situations, life or ministry experience may be also awarded as proficiency credit.

4. COURSE WORK

A. CLASSROOM STUDY: Courses may be taken on campus at LCM or, in some situations, may be taken at another comparable institution.

B. INDEPENDENT STUDY: Provides the opportunity to take courses by direct, personal instruction and take self-study in order to complete needed credits.

5. IN-MINISTRY TRAINING OR APPLIED LEADERSHIP CREDIT

In certain courses of study, practicum is required. Such training is evaluated, graded, and credited to a student's transcript as coursework.

COURSE ABBREVIATIONS AND NUMBERS

EXAMPLE: BIB 131 = The first number represents the academic level. The second number indicates the number of credit hours the course is worth. The third number indicates the number of a course within its division. BIB 131 indicates that this course is a first year Biblical Studies course worth three credit hours.

ACADEMIC LEVEL OF COURSE:	DEPARTMENTAL DIVISIONS:
000 level = Applied or Directed Study	ACW = Applied Coursework
100 level = First level course	APP = Apprenticeship
200 level = Second level course	BIB = Biblical Studies
300 level = Third level course	CLF = Christian Life
400 level = Fourth level course	DIS = Doctoral Dissertation
500 level = Master level course	HIS = History and Humanities
600 level = Doctoral level course	LAN = Language Arts
	MIN = Ministry
	THE = Theology and Doctrine

DEGREE NARRATIVES

MASTER OF MINISTRY IN JUDEO-CHRISTIAN LEADERSHIP

The Master of Ministry (M.Min.) degree is an advanced master's level degree in biblical studies with a concentration in the applicable skills necessary to prepare students for a life in ministry. This degree encompasses theologically sound curriculum to facilitate a deeper understanding of the Bible above and beyond a bachelor's degree. The Master of Ministry in Judeo-Christian Leadership specifically relates understanding of the Hebraic roots of the Christian faith to effective Christian leadership.

In today's increasingly humanistic culture, there is a need to draw people into the Christian community and restore sound biblical truths and transcendent ethical and moral standards. By connecting biblical strategic approaches to every area of Christian ministry, as well as focusing on the facilitation of spiritual growth, students in the Master of Ministry program conduct research and practical application relative to spiritual growth in the face of an ever-shifting culture.

The purpose of the Master of Ministry in Judeo-Christian Leadership is to recognize these global, social challenges and address them with sound, biblical, practical and strategic solutions. This degree seeks to develop leaders who can combat postmodern cultural norms, anti-God worldviews, and false Christian doctrine with the deep understanding of biblical interpretation founded on the Hebraic roots of the faith. The Master of Ministry in Judeo-Christian Leadership at Legacy College of Ministry (LCM) requires the academic equivalent of an additional 48 credit hours on a graduate level, above those of a Bachelor's of Ministry and the completion of a thesis.

DOCTOR OF PHILOSOPHY IN CHRISTIAN LEADERSHIP

The Doctor of Philosophy (Ph.D.) degree is an advanced doctoral level degree oriented toward strategic ministerial leadership formation in the areas of applied theology and leadership development and application with global impact.

The term "strategic" may have the tone of a military connotation. However, strategic planning plays a critical role in Christian and church ministry. Strategic planning is rooted in Biblical stewardship matching resources to goals and goals to vision. Strategic planning impacts church growth and ministry effectiveness. It aligns objectives with priorities and allows for both quantitative and qualitative increase in spreading the Gospel of Christ and helping restore Biblical truths to the church and communities.

In today's increasingly humanistic culture, there is a need to draw people into the Christian community and restore sound biblical truths and transcendent ethical and moral standards. By connecting biblical strategic approaches to every area of Christian ministry, as well as focusing on the facilitation of spiritual growth, students in the Master of Ministry program conduct research and practical application relative to spiritual growth in the face of an ever-shifting culture.

The purpose of the Doctor of Philosophy in Christian Leadership is to recognize these global social challenges and address them with sound Biblical practical and strategic solutions. It seeks to develop leaders who flood the culture with strategic discipleship turning the tide of cultural norms that have shifted from Biblical absolutes. The Ph.D. in Christian Leadership at Legacy College of Ministry (LCM) requires the academic equivalent of an additional 64 credit hours on a doctoral level, above those of a Masters of Religious Education and the completion of a doctoral dissertation.

COURSE DESCRIPTIONS

NOTE: NOT ALL COURSES ARE OFFERED IN A GIVEN SEMESTER

APPLIED COURSEWORK

- ACW 011 **Applied Leadership I**
An in-depth study, with practical application, of diverse leadership models and styles for effective Christian leadership in the local church and global missions to impact cultures through the world.
- ACW 012 **Applied Leadership II**
A continued study and application of diverse leadership models and styles for effective Christian leadership in the local church and global missions to impact cultures through the world.
- ACW 013 **Applied Leadership III**
A continued study and application of diverse leadership models and styles for effective Christian leadership in the local church and global missions to impact cultures through the world.
- ACW 014 **Applied Leadership IV**
A continued study and application of diverse leadership models and styles for effective Christian leadership in the local church and global missions to impact cultures through the world.
- ACW 015 **Applied Leadership V**
A continued study and application of diverse leadership models and styles for effective Christian leadership in the local church and global missions to impact cultures through the world.
- ACW 016 **Applied Leadership VI**
A continued study and application of diverse leadership models and styles for effective Christian leadership in the local church and global missions to impact cultures through the world.

APPRENTICESHIP

- APP 521 **Supervised Ministerial Apprenticeship with Thesis I**
Talmidim in practice involving mentorship in ministry function within the local church.
- APP 522 **Supervised Ministerial Apprenticeship with Thesis II**
Continued Talmidim in practice involving mentorship in ministry function within the local church.
- APP 523 **Supervised Ministerial Apprenticeship with Thesis III**
Continued Talmidim in practice involving mentorship in ministry function within the local church.
- APP 524 **Supervised Ministerial Apprenticeship with Thesis IV**
Continued Talmidim in practice involving mentorship in ministry function within the local church.

BIBLICAL STUDIES

- BIB 130 **Torah I**
An intense study of the first five books of the Old Testament in understanding Scripture as a whole.
- BIB 140 **Abundance of Grace I: Jewish Influence on the New Testament**
An intense study of the critical influence of Jewish theology and culture on understanding New Testament Christian life application and the mind of the Christ.
- BIB 141 **Abundance of Grace II: Jewish Influence on the New Testament**

A continued intense study of the critical influence of Jewish theology and culture on understanding New Testament Christian life application and the mind of the Christ.

- BIB 230 **Biblical Geography**
A study of places, regions, and cultures during the times of the Bible. Students will learn the key locations of places and events in scripture using biblical maps and other resources.
- BIB 231 **Torah II**
A continued intense study of the first five books of the Old Testament in understanding Scripture as a whole.
- BIB 330 **Jesus and the Tabernacle**
A look at the development and practices of the Tabernacle given to Moses, how they reveal the Messiah and what they mean for the church in our day.
- BIB 331 **Biblical Ethics**
A study of ethics and morals from a Biblical Hebrew perspective. A look into cultural and sociological shifts in morality and ethics and their impact on societies, governments and family.
- BIB 332 **Understanding the Ten Commandments**
An in-depth look at the Ten Commandments from a Hebraic interpretation: What are they and what do they mean for the Christian in our day?
- BIB 333 **The Book of Hebrews**
A detailed study of the book of Hebrews with emphasis on the remarkable doctrinal insights of this powerful writing.
- BIB 430 **The Epistles of Peter**
A study of the Epistles of the Apostle Peter as well as an overview of the life and character of Peter.
- BIB 431 **The Book of Acts: Chapter 1**
An elective course concerning an in-depth study of the first chapter of the Book of Acts.
- BIB 432 **The Gospels in Torah**
- BIB 440 **The Book of Revelation I**
A study of John's vivid vision and prophecy to the church and its Jewish influence and interpretational value.
- BIB 530 **The Epistles of John**
A study of the Epistles of Apostle John as well as an overview of the life and character of John.
- BIB 540 **Abundance of Grace III: Jewish Influence on the New Testament**
A continued intense study of the critical influence of Jewish theology and culture on understanding New Testament Christian life application and the mind of the Christ.
- BIB 541 **The Book of Revelation II**
A continuation of the study of the Book of Revelation.

CHRISTIAN LIFE

- CLF 110 **Foundations for Christian Living**
A study of foundational Scriptural concepts for daily Christian living and how they have been misconceived in modern cultural doctrines.

- CLF 130 **Biblical Worldview I – Countering the Culture**
A fundamental look at current cultural philosophies and world views flooding our society and the church, looking at their historical and anti-biblical roots. The student will learn to think and articulate apologetically against unbiblical philosophies and articulate the truth.
- CLF 230 **Spiritual Authority**
An insightful course on the principles of spiritual authority in the church using the insightful work on Spiritual Authority by Watchman Nee.
- CLF 231 **Biblical Worldview II – Understanding the Times**
A continued look at the cultural philosophies and world views in respect to the times in which we live. The student will compare and contrast world views.
- CLF 340 **Temple Application and Christian Life**
A practical study of the Temple’s purpose, design, and processes as well as how they reveal Messiah and demonstrate how we are to live the Christian life in Christ Jesus.
- CLF 430 **Kingdom Theology**
A study of fundamental theological principles and precepts from the perspective of Christ and His teachings on the Kingdom of God.
- CLF 530 **Foundations and Principles of Marriage**
A practical and intense study of the fundamental Biblical principles of covenant marriage as illustrated and instructed in Scripture for real life application and counsel.

DISSERTATION AND RESEARCH

- DIS 540 **Master’s Thesis**
- DIS 610 **Dissertation Colloquium**
- DIS 640 **Dissertation Critical Research and Defense**

HISTORY AND HUMANITIES

- HIS 130 **Holocaust History**
An in-depth study of the history of the holocaust of the Jews, its impact on the church, and its implications for today.
- HIS 131 **Comparative Religions and Cults**
A study of the major religions of the world, cults, and flawed spiritual dogmas in comparison and contrast with Christianity.
- HIS 230 **Heresies of the Early Church**
A study of the various doctrinal interpretations and theological concepts that were held during the time of Christ and through the history of the Early church from the First Century to the present.
- HIS 231 **Rise of Rome I**
A historical and hermeneutical study of the presence and importance of the Roman World in its complete time span, but especially from 1st Century BCE to 2nd Century CE.
- HIS 330 **Rise of Rome II**

A continued historical and hermeneutical study of Rome focused on the shift from BCE to CE. This course intensifies the study of the 1st Century World of Rome started in Rise of Rome I.

HIS 430 **Temple History I**

A historical study of the details of the First and Second Temples as far as the role they played throughout Scripture and continue to play in our lives today as followers of the Christ.

HIS 530 **Temple History II**

A continued historical study of the details of the First and Second Temples as far as the role they played throughout Scripture and continue to play in our lives today as followers of the Christ.

HIS 531 **Rise of Rome III: Razing of Constantine**

A historical and hermeneutical study of the beginnings of the Roman Empire's decline, its major changes under a Christian world emperor, with a closer investigation of his long-term effects against Jews and Judaism and his reconception of Christianity.

HIS 532 **Advanced Temple History**

A continued historical study of the details of the First and Second Temples as far as the role they played throughout Scripture and continue to play in our lives today as followers of the Christ.

LANGUAGE AND WRITING SKILLS

LAN 120 **Christian Academic Writing and Composition**

A condensed course on basic English and grammar with emphasis in writing reports and other academic literature useful in Christian ministry.

LAN 230 **Biblical Hebrew Language I**

A level 1 study in biblical Hebrew. Emphasis will be on the structure and use of this amazing language. A rudimentary foundation will be laid for more advanced study.

LAN 430 **Biblical Hebrew Language II**

A level 2 study in ancient Hebrew. The course will continue to examine the ancient Hebrew language in its formation, context, and enigmas. Specific examples will help the student gain a greater understanding of the Old Testament.

LAN 530 **Professional Communication and Writing for Ministry**

An integral course on the techniques of professional communication in ministry. Emphasis will be on letter writing, formal recommendations, pastoral etiquette, development of a personal biography, self-presentation, résumés, and interpersonal communication.

LAN 531 **Biblical Hebrew Language III**

A continuation of Hebrew language study diving deeper into the matrix of Hebraic concepts and the thought processes hidden within the Hebrew text.

LAN 532 **Christian Literature**

A study of classical Christian literature from church fathers and founding fathers to revivalist preachers.

MINISTRY

MIN 111 **Discovery: Applied Connection to Vision**

A study built on the foundation of the believer's identity. Emphasis is on the "motivational" gifts of Romans 12 and a study on a person's God-given personality.

- MIN 212 **Practical Ministry Applied**
A practical, on-hands course in practical aspects of ministry. The seminar is built on a detailed study of the “charismatic” gifts of I Corinthians 12. Ministry situations such as alter ministry, personal prophecy, healing ministry, and deliverance will be covered.
- MIN 213 **Freedom Encounter**
This weekend seminar is both life-changing for the student and vital training for the church builder. Emphasis is on the cross, identity, breaking lies and generational bondages, and walking in the power of the Holy Spirit. The seminar gives practical tools for the believer’s personal walk and relationship with God.
- MIN 230 **Contagious Christianity: Evangelism Strategy and Practice**
An involved look at historical and contemporary methods of evangelism. Effective, hands-on training and discussion about evangelism today will be included.
- MIN 330 **Strategic Christian Leadership**
This foundational course is built around the training and development of leaders in the local church. Specific emphasis will be on discipleship and preparation for small group leadership.
- MIN 331 **Prophetic Principles and Protocols**
Foundational Scriptural principles and protocol for personal and corporate prophetic ministry in the local church.
- MIN 410 **Advanced Ministry Internship I**
Practical ministry application in senior leadership development of the local church.
- MIN 411 **Advanced Ministry Internship II**
Practical ministry application in senior leadership development of the local church.
- MIN 430 **Nouthetic Counseling I**
A study on the principles of counseling using scriptural foundation to help others work through the problems and difficulties life brings.
- MIN 431 **Nouthetic Counseling II**
A continued study on the principles of counseling using scriptural foundation to help others work through the problems and difficulties life brings.
- MIN 510 **The Ministry of Worship**
Practical and fundamental tools and skills for ministry and leadership development for music, fine arts and worship ministry in the local church.
- MIN 511 **Media in Ministry**
Practical and fundamental tools and skills for ministry and leadership development for audio-visual and social media to support ministry in the local church.
- MIN 512 **Ministry to Children**
A practical overview of the aspects of ministry to children, including an emphasis on creative methods and messages.
- MIN 513 **Ministry of Visual Arts**
A practical overview of the aspects of ministry of visual arts. Topics will include dance team ministry, painting and other fine arts ministry, as well as administrative visual arts skills including graphic design and branding.
- MIN 530 **Ordinances of the Church**

A detailed look at the procedures of foundational ordinances of the church including water baptism, the Lord's Supper, wedding ceremonies, funerals, and other vital church events.

- MIN 531 **Local Church Administration**
A course on the "business" side of the church. Instruction on non-profit corporations, financial management, personnel management, budgeting, legalities, and general operations of a local church will be covered.
- MIN 532 **Ministry to Youth and Young Adults**
A practical overview of the aspects of ministry to youth including an emphasis on creative methods and messages.
- MIN 533 **Small Group Ministry Dynamics**
A study on the dynamics of small group ministry. Students will survey the many different models of small groups in the local church as they learn to construct a pattern and plan for cells in church development.
- MIN 534 **Missions and Church Planting**
A brief history of missions and an introduction to modern opportunities for international ministry. Discussion will include God's purpose for the church, cross-cultural communication, and foundational principles of church planting.

THEOLOGY AND DOCTRINE

- THE 130 **Hebrew Idioms**
An interpretive study of cultural idioms in Hebrew numbers, text, language, scripture, and more. This course will give an in-depth understanding to often misunderstood Scriptural interpretations.
- THE 131 **Introduction to Apologetics**
A study of the Christian faith, dogmas, heresies, and ideas. The course covers a strong evaluation on why one believes what he believes and how to communicate, argue, and support that faith.
- THE 230 **Applied Hermeneutics**
A course on the methodological guidelines to the careful interpretation of scripture. Emphasis is built on specific principles of interpretation and how to use them.
- THE 240 **Theology of Hebrew Letters I**
The study of the theological concepts hidden within the Hebrew text.
- THE 330 **Applied Homiletics**
A course on the technical preparation and delivery of biblical messages. The student is taught proper process of building and utilizing outlines, texts, illustrations, word studies, and other communicative techniques.
- THE 331 **Angels and Demons**
A biblically theological look at what the Bible says about angels and demons and how pagan concepts creep into Christianity.
- THE 332 **Hebrew Apocalyptic Literature**
A study of Hebraic apocalyptic literature from a Hebrew perspective and how Christ and the Early Church would have interpreted such literature.
- THE 430 **Theology of the Prophets**
An in-depth study of the mindsets and Hebrew theological perspective of the prophets as well as their influence and impact of societies, politics, ethics, cultures, and nations throughout history.

- THE 530 **Theology of the Holy Spirit**
This course will cover the foundational elements of the Holy Spirit: There will be an overview of the charismatic gifts, the Holy Spirit's character and much more. This course will include a practical section teaching students how to flow in the Spirit in every situation.
- THE 531 **The Character and Attributes of God**
A foundational course studying the way God reveals himself to man. Emphasis will be on the names of God.
- THE 540 **Theology of Hebrew Letters II**
The continued study of the theological concepts hidden within the Hebrew text.

